



# Young Actors Company: Cast Contract

Welcome to the cast and crew! All members of our theatre family must abide by the following requirements. Please review these carefully and return the signed back page to the office in person or via email. Signing and returning this contract signals your acceptance of a role in the upcoming show, your acknowledgement of the requirements and consequences, and your intention to commit to the success of the show by following the expectations herein. Please contact the production team with any questions or concerns throughout the season: [jonny@osceolaarts.org](mailto:jonny@osceolaarts.org), [caleb@osceolaarts.org](mailto:caleb@osceolaarts.org), [lauren@osceolaarts.org](mailto:lauren@osceolaarts.org), or [jennifer@osceolaarts.org](mailto:jennifer@osceolaarts.org).

## Attendance

Attendance is required at each rehearsal where your child is called. We build the schedule according to Mainstage standards, and not every child is called for every rehearsal. If your child is called to rehearsal, it means they are essential to the plan for the day and they are required to attend. Please carefully review the rehearsal calendar and alert the production team immediately with any scheduling conflicts for required rehearsals. Please review the attendance policies and consequences on the following page.

## Attitude

The rehearsal room and theater are safe spaces where young people can take positive risks and be themselves without fear of being ridiculed. This principle is essential to artistic growth and exploration. Participants are expected to respect our safe space and use it to take risks and try new things. We ask that everyone show respect for themselves, for each other, and for the theater. All conversations, texts, emails, phone calls, and social media interactions between participants will remain respectful and constructive at all times.\*

## Communication

All communication between the production team, parents, and students will take place via Remind or email. Students and parents will not attempt to contact instructors via direct text message or through any social media platform. This is for the safety and protection of everyone involved in the production.\*

## Rehearsal Expectations

Rehearsals are closed (only cast, crew, and production team are allowed in rehearsals). Students should wear appropriate shoes and clothes for movement - jeans are not allowed. Students should bring script, pencil, water bottle, and a quiet activity for occasional downtime.

*\* Osceola Arts reserves the right to dismiss any participant in any program for serious misconduct. \**

*This policy is for the protection of all students and staff involved in our programs.*

*No refunds are issued for students dismissed due to serious misconduct.*

## *Attendance Policies and Consequences*

After 2 unexcused absences parent and child are expected to have a conference with a member of the production team about the importance of rehearsal and whether the child can continue to commit to the show.

After 3 unexcused absences any roles assigned to the child will be reassigned to another actor. Any further absences will jeopardize the child's participation in the show.

## *Rehearsal Preparation*

REHEARSAL NOTES will be sent to cast and crew. These notes will summarize the week's rehearsal and the plan for the following week. Cast members are expected to review the notes and use them to prepare and improve for the following week.

HOMEWORK will be given to cast members on a regular basis during rehearsals. Tasks may include memorizing lines and songs, practicing dance steps, and collecting costume items. Plan ahead with your child so that he/she can be successful with school as well as show homework.

## *Costumes*

Cast members are expected to be in costume for all performances and dress rehearsals. Costumes will be chosen according to the production team's vision as well as the child's comfort and confidence. In some cases, cast members may be required to supply part or all of their costume from home.

## *Parental Engagement*

Please join our Remind text message group. When information needs to be given quickly, or when there is an unexpected change to the plan, parents can expect to hear about it first through a Remind text message.

Throughout the season, there will be many opportunities for parents and siblings to donate their time and resources toward the success of the show. If you would like to donate your time and/or resources to the production, please email [jennifer@osceolaarts.org](mailto:jennifer@osceolaarts.org).

Please submit a signed copy of this form to the Osceola Arts office in person or via email to [jennifer@osceolaarts.org](mailto:jennifer@osceolaarts.org).

CHILD'S NAME (PLEASE PRINT): \_\_\_\_\_

PARENT/GUARDIAN NAME (PLEASE PRINT): \_\_\_\_\_

PARENT/GUARDIAN EMAIL & CELL NUMBER: \_\_\_\_\_

I certify that I have read and I understand this document. My signature below signals my child's acceptance of a role in the upcoming show, my acknowledgement of the requirements and consequences, and my intention to commit to the success of the show by following the expectations herein.

PARENT/GUARDIAN SIGNATURE & DATE: \_\_\_\_\_